

Church Cleaning Schedule July 2018 – September 2018

July 2018	
1-7-	4
8-14	1
15-21	2
22-28	3
August 2018	
7/29 – 8/4	4
5-11	5
12-18	1
19-25	2
8/26-9/1	3
September 2018	
2-8	4
9-15	5
16-22	1
23-29	2

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Church Cleaning Ministry – Cleaning Responsibilities

- 1) Dust mop under all pews onto carpet.
- 2) Vacuum altar, choir area, steps, aisles, confessional and the back of the Church. **Also please be very careful when vacuuming around the ambo.**
- 3) Check pews for garbage such as old bulletins, envelopes, and other loose items that might have been left behind. Straighten missals and make sure that they are in their covers. (We have a lost and found in the office.)
- 4) Spot mopping is sometimes necessary under and around the pews.
- 5) Wipe down pew seats, armrests and handrails with a soft barely damp cloth only. Please do not use any wood polish or harsh abrasives.
- 6) Narthex; sweep and mop when needed.
- 7) Please use only the products we provide for you. Also please return all cleaning supplies to the pump room.
- 8) Leave us a note if we have run out of a certain cleaning product or if you would like to recommend we use another product to make things easier.
- 9) Please empty vacuum dirt catcher when finished and replace.

THANK YOU VERY MUCH FOR YOUR WORK AND COMMITMENT,
WE APPRECIATE YOU!!